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Dear Solid Solutions Customer,

We are delighted that you would like an employee of Solid Solutions to visit your site.

As a result, we ask that you complete this brief questionnaire to ensure a healthy and safe environment. Should it be determined that there is any risk associated with the visit, we will ask to make other arrangements to address any needs accordingly.

Your patience and understanding are greatly appreciated.

Please confirm the following statements...

- We have carried out a risk assessment for the control of COVID-19 (Coronavirus) at our sites.
- We have sent a copy of our risk assessment for the control of COVID-19 (Coronavirus) to the Solid Solutions employee.
- We have cleaning, handwashing, and hygiene procedures in line with current government guidance.
- We have taken all reasonable steps to maintain a 2m distance in our workplace.
- Where people cannot keep 2m apart we have ensured at least a 1m distance and taken all the mitigating actions possible to manage transmission risk.

Please complete the following questions...

1. Please describe any specific arrangements that will be put in place for this visit, or any PPE required.
2. Has anyone at your site, within the last 14 days, tested positive for COVID19, or had symptoms of COVID19?
3. Please confirm that if anyone tests positive or shows symptoms between the date of completing this questionnaire, and the date of the visit, you will notify us?

Our Commitment to You

Solid Solutions employee will NOT visit your site if they have, within 7 days prior to the visit, tested positive or had symptoms of COVID19, or live with a household member who has had symptoms within 14 days prior to the visit.

Thank you for your support to keep your employees and Solid Solutions employees safe.

Please sign below to confirm these details.

Customer Signature

Yours sincerely,

Helen Scares

Helen Scares

HR Manager